



॥ अंतरी पेटवू ज्ञानज्योत ॥

कवयित्री बहिणाबाई चौधरी उत्तर महाराष्ट्र विद्यापीठ, जळगाव



Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon

कबचौउमवि/११ए/अंतर्गत/७०/२०२६

दि. १८/०२/२०२६

प्रति

मा. संचालक,
कबचौउमवि अंतर्गत सर्व शैक्षणिक प्रशाळा,
कबचौउमवि, जळगाव

विषय:- KBCNMU- Industry Immersion Scheme for Teachers
(IIST) अंमलबजावणीबाबत

महोदय/ महोदया,

उपरोक्त विषयाच्या अनुषंगाने कळविण्यात येते की, दि. ३० मे, २०२५ रोजी झालेल्या व्यवस्थापन परिषदेतील ठराव क्र.व्य.प.-ए-१०२/२०२५ च्या अनुषंगाने आपणास कळविण्यात येते की, आपल्या प्रशाळेतील सर्व अध्यापकांना KBCNMU- Industry Immersion Scheme for Teachers (IIST) योजनेतर्गत इंडस्ट्री मध्ये प्रत्यक्ष भेट देऊन नवीन तंत्रज्ञानाची अद्ययावत माहिती घेऊन आपले अनुभव व नाविन्यपूर्ण उपकरणांची/प्रणालीची माहिती विद्यार्थ्यांना अभ्यासक्रम, इंटर्नशिप, रोजगाराच्या संधी इत्यादी साठी कशा प्रकारे उपयोग करता येईल यासाठी प्रयत्न करावेत.

सदर योजनेसाठी विद्यापीठाने तयार केलेल्या मार्गदर्शक सुचना या पत्रासोबत जोडलेल्या आहे, तसेच विद्यापीठाच्या संकेतस्थळावर सुध्दा प्रसिध्द करण्यात आलेल्या आहे. या मार्गदर्शक सूचनांप्रमाणे आवश्यक ती कार्यवाही करण्यासाठी प्रशाळेतील सर्व अध्यापकांना आपल्या स्तरावरून सुचित करण्यात यावे व योजनेच्या अंमलबजावणीसाठी प्रशाळेतील अध्यापकांची आवेदन पत्र आपल्या मार्फत दि.२८/०२/२०२६ पर्यंत विकास विभागात पाठविण्यात यावी, ही विनंती.

सोबत- वरील प्रमाणे नियमावली.

आदेशान्वये,

(जी. एन. पवार)

उपकुलसचिव (से.नि.)

(विकास विभाग)

प्रत माहिती व आवश्यक कार्यवाहीस्तव सविनय सादर:-

१. मा.कुलसचिव कार्यालय, कबचौउमवि, जळगाव.
२. मा.वित्त व लेखा अधिकारी, कबचौउमवि, जळगाव.

Guidelines of the Kavayitri Bahinabai Chaudhari North Maharashtra University “KBCNMU - Industry Immersion Scheme for Teachers (IIST)” on the University Campus



KAVAYITRI BAHINABAI CHAUDHARI NORTH
MAHARASHTRA UNIVERSITY, JALGAON

Website: www.nmu.ac.in

SOP :

Number

SOP Title : Guidelines of the Kavayitri Bahinabai Chaudhari North Maharashtra University “KBCNMU - Industry Immersion Scheme for Teachers (IIST)” on the University Campus.

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Guidelines: “KBCNMU - Industry Immersion Scheme for Teachers (IIST)”

1. Introduction and Objectives:

1.1 Background:

Recognizing the evolving demands of the industrial sector and the need to equip students with applied knowledge and experiential learning opportunities, KBCNM University is launching the "Industry Immersion Scheme for Faculty." This scheme aims to provide faculty members with firsthand exposure to industrial practices, technologies, and organizational cultures.

1.2 Objectives:

- o To enhance the technical skills and practical knowledge of faculty members.
- o To provide insights into current industrial trends, methodologies, and challenges.
- o To foster a better understanding of the behavioural aspects and expectations of the industrial sector.
- o To bridge the gap between the theoretical knowledge imparted in educational institutions on campus and the practical application in industries.
- o To enable faculty members to integrate industry-relevant examples, case studies, and practical insights into their teaching.
- o To facilitate potential collaborations and partnerships between the university and industries for future student internships, projects, and placements.

2. Eligibility Criteria for Faculty Members:

- All full-time faculty members of the schools/departments located on the University campus are eligible to apply for this scheme.
- Maximum two teachers from the school will be nominated during the same period.
- Faculty members must have completed at least one year of continuous service at the university.
- Preference may be given to faculty members whose area of specialization aligns with the identified industry sectors.
- Faculty members should demonstrate a clear interest in enhancing their industry knowledge and integrating it into their teaching practices.

3. Identification of Industries/Companies:

- The Directors/Heads of the respective schools/departments on the campus will be responsible for identifying appropriate industries and companies for faculty immersion.
- The selection of industries/companies should align with the academic disciplines offered by the respective schools and the potential for providing relevant learning experiences for the faculty.
- Directors/Heads will consider factors such as the industry's relevance to the curriculum, its reputation, its willingness to host faculty members, and the potential learning opportunities it offers.

- A preliminary list of potential industries/companies should be prepared by each school/department and submitted to a designated Development Section of the university.
- The University Development Section may facilitate networking and collaborations with industries at a broader level.

4. Eligibility Criteria for the industry

1. Must be a **registered company or organization** (Indian or foreign with Indian operations).
2. Should be in operation for at least **5 years**.
3. Preferably accredited by relevant professional bodies (e.g., ISO-certified, MSME-registered, listed in DCB/CMIE database, etc.).
4. Must have a **structured technical or RsD unit**.
5. Should be relevant to the academic domain of the faculty member.
6. Should be located within a **reasonable distance** (preferably within Maharashtra or adjoining states).
7. Should be willing to provide a certificate of completion and a basic training plan or schedule.

Exclusions

- Small-scale or family-run businesses without formal structure.
- Non-operational or paper industries.
- Institutions run by acquaintances or relatives of the faculty (to avoid conflict of interest).

5. Duration of Immersion:

- The duration of the industry immersion will be one week (5 working days) during the summer vacation period, as specified in the university's academic calendar. Duty leaves will not be counted instead the respective teacher is relieved for attending the training.
- The specific dates of the immersion will be mutually agreed upon between the faculty member, the host industry/company, and the Director/Head of the school/department.

6. Financial Provisions:

- **Travel Expenses:** The university will reimburse the actual travel expenses incurred by the faculty member for to-and-fro journey between their place of residence/university and the location of the host industry/company. The mode of travel should be as per the university's travel rules.
- **Per Day Allowance:** Faculty members participating in the scheme will be entitled to a perday allowance of Rs. 1500/- or Whichever is less to cover their local travel, accommodation (if required and not provided by the industry), and other incidental expenses during their week-long immersion upon submitting the bills as per university rules.
- **Claim Submission:** Faculty members will be required to submit a detailed report, expenditure statement along with relevant supporting documents (travel tickets,

accommodation bills, etc.) to the university for reimbursement and allowance claim. The claims should be submitted through their respective schools/departments.

7. Application and Approval Process:

- Interested faculty members will apply to the Director/Head of their respective school/department. The application should include:
 - o A statement of purpose outlining their motivation for participating in the scheme and how they intend to utilize the gained knowledge in their teaching.
 - o Details of the identified industry/company (if already identified).
 - o Their area of specialization and its relevance to the chosen industry.
- The Director/Head of the school/department will review the applications based on the eligibility criteria and the potential benefits of the immersion for the faculty member and the school.
- The Director/Head will forward the recommended applications to the designated Development Cell for final approval.
- The Development Section will ensure equitable distribution of opportunities across different schools/departments and allocate funds accordingly.
- Upon approval, an official communication will be sent to the faculty member and the respective Director/Head.

8. Role of the Development Section for Industry Immersion Scheme:

- To coordinate with the Directors/Heads of schools/departments regarding the identification of industries and the application process.
- To maintain a database of participating faculty members and the industries they have visited.
- To process and approve applications and allocate funds.
- To facilitate networking and collaborations with industries at a university level.
- To collect feedback from participating faculty members and host industries.
- To issue a Certificate to the participating teacher/s signed by Hon'ble VC/PVC.
- To monitor the effectiveness of the scheme and suggest improvements.
- To ensure adherence to the guidelines and address any issues that may arise.

G. Responsibilities of Faculty Members:

- To actively engage with the industry/company during the immersion period and strive to understand their operations, technologies, and work culture.
- To maintain a professional demeanour and adhere to the rules and regulations of the host industry/company.
- To document their learning experiences, observations, and insights gained during the immersion.
- To submit a comprehensive report to the Director/Head of their school/department within two weeks of completing the immersion. The report should include:

- o A summary of the industry/company visited and its operations.
- o Key learnings related to technical skills, industrial processes, and behavioural aspects.
- o Specific examples of how the gained knowledge can be integrated into their teaching.
- o Suggestions for potential collaborations between the university and the industry.
- A comprehensive report shall be mandatorily submitted by the teacher along with the expenditure statement.
- To share their experiences and insights with their colleagues and students through presentations, workshops, or integration into their course delivery.

10. Role of the Host Industry/Company:

- To provide a conducive environment for the faculty member to learn and observe their operations.
- To assign a point of contact who can guide the faculty member and provide necessary information.
- To facilitate access to relevant departments, processes, and personnel.
- To provide feedback on the faculty member's engagement and learning during the immersion (optional).

11. Monitoring and Evaluation:

- The Development Section will periodically review the progress and effectiveness of the scheme based on the reports submitted by the faculty members and feedback from the schools/departments.
- Feedback may also be sought from the host industries/companies.
- The impact of the scheme on the teaching methodologies and student learning outcomes will be assessed over time.
- Based on the evaluation, the guidelines of the scheme may be reviewed and revised as needed.

12. Reporting:

- The Development Section will submit an annual report on the Industry Immersion Scheme to the Vice Chancellor, highlighting the participation of faculty members, the industries involved, key learnings, and the overall impact of the scheme.

3. Declaration by Faculty Member

I hereby declare that the information provided above is true to the best of my knowledge. I undertake to:

- Participate actively in the immersion program.
- Submit a detailed report and industry certificate within the prescribed time.
- Share my learning with students/colleagues through a presentation or seminar.
- Not misuse the scheme or make any false claims.

Signature: _____

Name: _____

Date: _____

4. Recommendations s Approvals

A. Recommendation of the Director of School/Department

- The proposed industry is relevant and suitable: Yes No
- Verified industry credentials and relevance to academic domain: Yes No
- Recommended for participation under IIST: Yes No

Remarks (if any):

Signature of Director: _____

Name: _____

Date: _____

Office Seal: _____

B. Approval by Pro Vice- Chancellor

- Application: Approved Not Approved
- Remarks: _____
- Approved Duration: From _____ To _____
- Travel and Allowance: Sanctioned Not Sanctioned

Signature of Pro Vice Chancellor: _____

Date: _____

Seal: _____
